

Town of North Topsail Beach

Daniel Tuman, Mayor
Joann M. McDermon, Mayor Pro Tem
Aldermen:
Mike Benson
Tom Leonard
Richard Peters
Walter Yurek



Deborah J. Hill, MPA AICP
Interim Town Manager

Laura Oxley, JD, MPA
Town Clerk

Nature's Tranquil Beauty

PLANNING BOARD

June 21, 2018

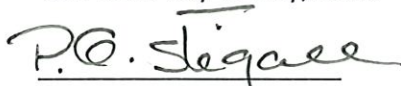
6:30 P.M.

Present: Pat Stigall - Chairman, Paul Dorazio-Vice Chairman, Becky Bowman, Bill Bowman, Hanna McCloud, Gunnar Matthews, , Mia Green (Alternate), Deborah Hill - Planning Director, Kate Winzler -Clerk. Absent: Dr. Harrington; Scott Morse (Alternate)

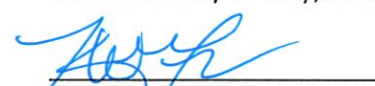
- I. CALL TO ORDER: Mrs. Stigall called the meeting to order at 6:28 p.m.
- II. ADOPTION OF AGENDA: **Mr. Dorazio made a motion to adopt the Agenda as presented. Mrs. McCloud seconded the motion, motion passed unanimously.**
- III. PUBLIC COMMENT: none.
- IV. NEW BUSINESS
 - A. *Case # SD-17-03*
Mr. Dorazio made a motion to recommend to the Board of Aldermen to conduct a public hearing and approve the final plat, with the condition that the final plat include the proper certifications. Mr. Matthews seconded the motion, motion passed unanimously.
- V. DISCUSSION: Deb Hill introduced Kate Winzler, the new Permit Specialist and Clerk to the Planning Board.
- VI. ADJOURNMENT: **Mr. Dorazio made a motion to adjourn. Mrs. Bowman seconded the motion, motion passed unanimously.**

The Planning Board meeting adjourned at 6:50 p.m.

APPROVED
This 12th day of July, 2018


Patricia Stigall
Chair

CERTIFIED
This 12th day of July, 2018


Kate Winzler
Clerk

Town of North Topsail Beach

Daniel Tuman, Mayor
Joann M. McDermon, Mayor Pro Tem
Aldermen:
Mike Benson
Tom Leonard
Richard Peters
Walter Yurek



Bryan Chadwick, MPA
Town Manager

Laura Oxley, JD, MPA
Town Clerk

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PLANNING BOARD

July 12, 2018

6:30 P.M.

Present: Pat Stigall - Chair, Bill Bowman, Hanna McCloud, Mia Green (Alternate), Scott Morse (Alternate), Deborah Hill- Planning Director, Kate Winzler –Deputy Clerk.

Absent: Paul Dorazio-Vice Chair, Becky Bowman, Gunnar Matthews, Dr. Harrington.

- I. CALL TO ORDER: Mrs. Stigall called the meeting to order at 6:32 p.m.
- II. ADOPTION OF AGENDA: **Mrs. Green made a motion to adopt the Agenda as presented. Mrs. McCloud seconded the motion, motion passed unanimously.**
- III. APPROVAL OF MINUTES: **Mr. Bowman made a motion to adopt the minutes, May 10, 2018 and June 21, 2018, as presented. Mrs. Green seconded the motion, motion passed unanimously.**
- IV. PUBLIC COMMENT: none.
- V. NEW BUSINESS
 - A. Landin W. Holland, MPA, AICP, CZO of Holland Consulting Planners, Inc., (HCP) presented information on the update process, plan components, Citizen Participation Plan (CPP) and the Land Use Plan (LUP) Survey. Citizens will be able to access the project website at www.ntbplan.com.
Mr. Bowman Made a motion to recommend to the Board of Aldermen to approve the Citizen Participation Plan at their meeting on August 2, 2018. Mrs. McCloud seconded the motion, motion passed unanimously.
- VI. DISCUSSION:
 - A. Town staff, the Planning Board, the Program for Public Information Committee will be preparing for the Community Rating System 3-year Cycle Visit, which is due this fall. There have been several changes to the program requirements since our last cycle visit.
 - B. The Planning Director requested that the Planning Board members submit recommendations for the Recreation Advisory Committee's "Yard of the Season."
- VII. ADJOURNMENT: **Mr. Bowman made a motion to adjourn. Mrs. Green seconded the motion, motion passed unanimously.**

The Planning Board meeting adjourned at 7:34 p.m.

APPROVED

This 16th day of August, 2018

Patricia Stigall
Chair

CERTIFIED

This 16th day of August, 2018

Kate Winzler
Deputy Clerk

2008 Loggerhead Court
North Topsail Beach NC 28460

ntbnc.org

phone (910) 328-1349
fax (910) 328-4508

Town of North Topsail Beach

Daniel Tuman, Mayor
Joann M. McDermon, Mayor Pro Tem
Aldermen:
Mike Benson
Tom Leonard
Richard Peters



Bryan Chadwick, MPA
Town Manager

Laura Oxley, JD, MPA
Town Clerk

Nature's Tranquil Beauty

PLANNING BOARD
August 16, 2018
6:30 P.M.

Present: Pat Stigall -Chairman, Paul Dorazio -Vice Chairman, Dr. John Harrington, Becky Bowman, Bill Bowman, Hannah McCloud, Gunnar Matthews, Scott Morse (Alternate), Mia Green (Alternate), Deborah Hill- Planning Director, Kate Winzler -Clerk.

- I. CALL TO ORDER: Mrs. Stigall called the meeting to order at 6:29 p.m.
- II. ADOPTION OF AGENDA: **Dr. Harrington made a motion to adopt the Agenda as presented. Mr. Dorazio seconded the motion, motion passed unanimously.**
- III. APPROVAL OF MINUTES: **Mr. Bowman made a motion to adopt the minutes, July 12, 2018, AS PRESENTED. Mr. Matthews seconded the motion, motion passed unanimously.**
- IV. PUBLIC COMMENT: none.
- V. CAMA LUP UPDATE: Landon W. Holland, MPA, AICP, CZO of Holland Consulting Planners, Inc., presented information on the implementation and execution of the Citizen Participation Plan (CPP) and Land Use Plan (LUP).
- VI. DISCUSSION: There was discussion regarding the questions contained within the survey.
- VII. ADJOURNMENT: **Mr. Dorazio made a motion to adjourn. Mrs. McCloud seconded the motion, motion passed unanimously.**

The Planning Board meeting adjourned at 8:12 p.m.

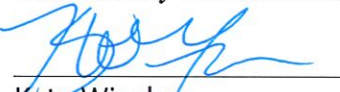
APPROVED

This 8th day of November, 2018


Patricia Stigall
Chair

CERTIFIED

This 8th day of November, 2018


Kate Winzler
Clerk

Town of North Topsail Beach

Daniel Tuman, Mayor
Joann M. McDermon, Mayor Pro Tem
Aldermen:
Mike Benson
Jeremy Grove
Tom Leonard
Richard Peters



Bryan Chadwick, MPA
Town Manager

Laura Oxley, JD, MPA
Town Clerk

Nature's Tranquil Beauty

PLANNING BOARD

November 8, 2018

6:30 P.M.

Present: Pat Stigall -Chairman, Paul Dorazio -Vice Chairman, Dr. John Harrington, Becky Bowman, Bill Bowman, Hannah McCloud, Gunnar Matthews, Scott Morse (Alternate), Mia Green (Alternate), Deborah Hill- Planning Director.

CALL TO ORDER: Mrs. Stigall called the meeting to order at 6:29 p.m.

ADOPTION OF AGENDA: **Mr. Dorazio made a motion to adopt the Agenda as presented. Mrs. McCloud seconded the motion, motion passed unanimously.**

APPROVAL OF MINUTES: **Dr. Harrington made a motion to adopt the minutes, August 16, 2018, as presented. Mrs. Bowman seconded the motion, motion passed unanimously.**

PUBLIC COMMENT: none.

OLD BUSINESS:

CAMA LUP Update (Survey Questions) – Mr. Holland discussed the surveys and the need to promote through press release, facebook/twitter, front desk handouts, email and CodeRed.

NEW BUSINESS:

Discussion of concerns associated with the impacts of Hurricane Florence. Distribution of draft Plan Sections 1, 2, & 3. Discussion of date, location, and methodology for a public input forum to be held in February.

Deb Hill, Planning Director discussed the use of open space mapping tools; NOAA'S How to Guide; CRS Explorer application in maximizing open space, protecting the wetlands/Outstanding Resource Waters and Conservation District property. She also discussed the importance of CAMA Land Use Plan policy statements supporting zoning and subdivision regulations and the need to strengthen Maritime Forest Overlay regulations. She also discussed the N.C. Wildlife Resources Commission Green Toolbox and heritage data versus land use analysis. She also proposed including policy statements for acquisition and elevation projects through Hazard Mitigation Grants and a "no build" policy in the wetlands.

2008 Loggerhead Court
North Topsail Beach NC 28460

ntbnc.org

phone (910) 328-1349
fax (910) 328-4508

ADJOURNMENT: Mr. Dorazio made a motion to adjourn. Mrs. Bowman seconded the motion, motion passed unanimously.

The Planning Board meeting adjourned at 7:46 p.m.

APPROVED

This 13th day of December, 2018



Patricia Stigall

Chair

CERTIFIED

This 13th day of December, 2018



Kate Winzler

Clerk

Town of North Topsail Beach

Daniel Tuman, Mayor
Joann M. McDermon, Mayor Pro Tem
Aldermen:
Mike Benson
Jeremy Groves
Tom Leonard
Richard Peters



Bryan Chadwick, MPA
Town Manager

Laura Oxley, JD, MPA
Town Clerk

Nature's Tranquil Beauty

Planning Board

Thursday, December 13, 2018

6:30 PM

Present: Pat Stigall – Chariman, Dr. John Harrington, Becky Bowman, Hannah McCloud, Deborah Hill – Planning Director, Kate Winzler – Clerk to the Planning Board.

CALL TO ORDER: Mrs. Stigall called the meeting to order at 6:32 p.m.

ADOPTION OF AGENDA: **Dr. Harrington made a motion to adopt the Agenda as presented. Mrs. McCloud seconded the motion, motion passed unanimously.**

APPROVAL OF MINUTES: **Mrs. Bowman made a motion to adopt the minutes, November 8, 2018, as presented. Dr. Harrington seconded the motion, motion passed unanimously.**

PUBLIC COMMENT: none.

OLD BUSINESS:

CAMA LUP Update (Survey Questions) – Mr. Holland discussed the increase in survey responses since the first promotion through CodeRED and social media. He suggested running another promotion in the weeks ahead. He suggested a survey close date at the end of January, with the results presented in the February Planning Board meeting.

NEW BUSINESS:

There was discussion of recommendations and revisions to draft Plan Sections 1, 2 & 3, as well as discussion of the date, time, location and methodology of the public input forum to be held in February: date of February 16th at 10:30 a.m. at temporary Town Hall was suggested with a fall-back date of February 23rd at 10:30 a.m.

COMMITTEE COMMENTS AND QUESTIONS:

Discussion of dates associated with the distribution of draft Section 4 of the CAMA LUP. Discussion of changing the date of the February Planning Board Meeting occurred, taking place on February 21st rather than February 14th.

CITIZEN COMMENTS: none.

ADJOURNMENT: **Mrs. Bowman made a motion to adjourn. Mrs. McCloud seconded the motion, motion passed unanimously.**

The Planning Board meeting adjourned at 8:13 p.m.

APPROVED

This 24th day of January, 2018



Patricia Stigall
Chair

CERTIFIED

This 24th day of January, 2018



Kate Winzler
Clerk